



Overview and Scrutiny Committee

Meeting: Monday, 21st July 2014 at 6.30 pm in Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP

Membership:	Cllrs. Lugg (Chair), S. Witts (Vice-Chair), Gravells (Spokesperson), Haigh, Hanman, Lewis, Wilson, Ravenhill, Field, Dee, Taylor, Beeley, Hansdot, Toleman, Pullen and Patel (substitute for Councillor Taylor)
Contact:	Sonia Tucker Democratic Services Officer (Scrutiny Support) 01452 396126 sonia.tucker@gloucester.gov.uk

AGENDA

1.	APOLOGIES To receive any apologies for absence.
2.	DECLARATIONS OF INTEREST To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.
3.	MINUTES (Pages 7 - 14) To approve as a correct record the minutes of the meeting held on 23 June 2014.
4.	PUBLIC QUESTION TIME (15 MINUTES) To receive any questions from members of the public provided that a question does not relate to: <ul style="list-style-type: none">• Matters which are the subject of current or pending legal proceedings, or• Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers
5.	PETITIONS AND DEPUTATIONS (15 MINUTES) To receive any petitions and deputations provided that no such petition is in relation to: <ul style="list-style-type: none">• Matters relating to individual Council Officers, or• Matters relating to current or pending legal proceedings
6.	ALLOTMENTS STRATEGY

	<p>To receive the report of the Cabinet Member for the Environment which seeks adoption, for the purposes of consultation, an Allotment Strategy for Gloucester City detailing how the City Council intends to manage its allotment holding over coming years.</p> <p><i>Please note that this report will be published as a separate supplement to the agenda when it is available.</i></p>
7.	<p>2013/14 FINANCIAL OUTTURN (Pages 15 - 24)</p> <p>To receive the report of the Cabinet Member for Performance and Resources which informs Members of the final Council position against agreed budgets for the 2013/14 financial year and which also highlights some key performance indicators.</p>
8.	<p>ANNUAL PERFORMANCE REPORT CIVICA (REVENUES AND BENEFITS) (Pages 25 - 38)</p> <p>To receive a presentation on the performance of the Civica Revenues and Benefits Partnership for the year 2013-14. A supporting paper is attached</p>
9.	<p>UPDATE ON CIVICA IT PARTNERSHIP</p> <p>To receive a verbal update on progress and performance of the Civica IT Partnership.</p>
10.	<p>NOMINATIONS FOR TASK AND FINISH GROUPS</p> <p>The Committee has recently selected the following subjects for Task and Finish Groups:-</p> <ul style="list-style-type: none"> Topic 1 - Management of parcels of unadopted green land Topic 2 - Council's Communications and Consultation Strategies Topic 3 - Housing Conditions in the Private Rented Sector <p>As it is best practice to run a maximum of two Task and Finish Groups at any one time it is proposed to defer the start of Task and Finish Group No 2 (Council's Communications and Consultation Strategies) to a later date.</p> <p>The Committee is asked to nominate three Members for Task and Finish Groups topics 1 and 3.</p>
11.	<p>CABINET FORWARD WORK PROGRAMME (Pages 39 - 50)</p> <p>To consider the Cabinet Forward Work Programme which is provided for information.</p>
12.	<p>OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 51 - 52)</p> <p>To consider the latest version of the Overview and Scrutiny Committee Work Programme.</p>
13.	<p>MEMBER UPDATE ON OUTSIDE BODIES ACTIVITIES</p> <p>To receive verbal updates as appropriate from Members of the Committee who sit as City Council representatives on any of the outside bodies.</p>

14.	DATE OF NEXT MEETING Monday 15 September 2014 at 18.30 hours.
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Martin Shields
Corporate Director of Services and Neighbourhoods

Date of Publication: Friday, 11 July 2014

NOTES

Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area. For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with

whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

Access to Information

Agendas and reports can be viewed on the Gloucester City Council website: www.gloucester.gov.uk and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Sonia Tucker, 01452 396126, sonia.tucker@gloucester.gov.uk.

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, democratic.services@gloucester.gov.uk.

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- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.